



BIC/PAVILION

HEALTH AND SAFETY POLICY

General Statement of Intent

Bournemouth International Centre and Pavilion (here in after called the BIC/Pavilion) has a duty to achieve the highest standards of health and safety within the organisation and through its undertakings for its employees, non-employees and members of the public. The BIC/Pavilion recognises and accepts that health and safety is an integral part of the day to day working of the organisation and receives the same commitment as other managerial functions.

1. **BIC/Pavilion will so far as is reasonably practicable:**

- a. Ensure that all, plant, equipment, storage and systems of work are safe and without risk to health and safety.
- b. Ensure the safety and absence of risks to health in connection with the handling, storage and transport of articles and substances.
- c. Provide adequate health and safety information, instruction, training and supervision to enable appropriate standards of competence.
- d. Take all reasonably practicable measures to eliminate, reduce, isolate or control risks to the health and safety of its employees and non-employees.
- e. Ensure that provision is made available for the maintenance of workplaces and the working environment for employees that ensure that they are safe, without risks to health and adequate facilities are made available for their welfare at work.

These provisions will be implemented in accordance with the requirements of Bournemouth Borough Council Corporate Health and Safety Policy statement, BIC/Pavilion Health and Safety Policy, the Health and Safety at Work etc. Act 1974 and associated legislation made under Section 16 of the Act, in particular the Management of Health and Safety at Work Regulations 1999 and the establishment within department of appropriate organisational / responsibility and suitable arrangements with which to support this policy.

A policy of this importance cannot be totally effective without the full commitment and co-operation of every member of staff. All members of staff have a responsibility to make sure that they are familiar with and aware of all BIC/Pavilion and Bournemouth Borough Council requirements.

Failure to observe health and safety requirements by any member of staff could lead to disciplinary action.

2. Objectives for the implementation of the policy statement of intent.

The BIC/Pavilion will take all reasonable steps to meet their responsibilities for Health & Safety by paying particular attention to the following:

- a. Compliance with the requirements of The Health and Safety at Work etc. Act 1974 and all other relevant health and safety legislation and approved codes of practice.
- b. A working environment that is, so far as is reasonably practicable, safe, without risks to health and with adequate facilities and arrangements for welfare at work.
- c. A safe place of work, and safe access to (and egress from) it.
- d. Plant, work equipment and systems of work that are, so far as is reasonably practicable, safe and without risk to health.
- e. Arrangements for ensuring safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- f. Sufficient information, instruction, training and supervision to enable all employees to avoid hazards and contribute positively to their own health and safety at work.
- g. Necessary safety devices and personal protective equipment and supervision of their use.
- h. Adequate financial provision to meet the approved codes of practice and requirements of all legislation including protective measures identified by risk assessment.
- i. A constant and continuing interest in all aspects of health and safety.
- j. Investigating accidents and hazardous incidents involving or likely to involve personal injury.
- k. To keep and maintain adequate records of accidents and violent incidents and provide appropriate management reports to help identify potential improvements.
- l. Carrying out regular safety inspections.
- m. Risk assessments with appropriate preventative and protective measures to eliminate or significantly reduce workplace hazards.
- n. To measure our own performance through the use of Self Audits of all Departments enabling us to continually improve.

3. Monitoring and Review.

This policy will be regularly monitored to ensure that the objectives are achieved it will be reviewed and updated annually to ensure that it reflects revised legislative or organisational changes.

4. Health and Safety Policy.

The roles, responsibilities and arrangements for managing Health and Safety in the BIC/Pavilion are set out in Part II and Part III of this document respectively.



Peter Gunn
Managing Director
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